



February 20, 2007

Keith Harless	Aye
Connie P. Nunley	Aye
Mike Reuille	Aye
C. R. Wynn	Aye

5. Connie P. Nunley made a Motion to approve the Minutes of the 1/16/07 meeting and Larry Fish seconded the Motion. Vote as follows:

Larry Fish	Aye
Keith Harless	Aye
Connie P. Nunley	Aye
Mike Reuille	Aye
C. R. Wynn	Aye

6. All present observed a moment of silence in honor of former mayor Fred Williams.

7. Fire Department

A. The monthly report was given by Chief James Skidmore. He advised that the department has received a FEMA grant for a new fire truck. Only one bid was received for the purchase of that truck. The 2007 chassis has already been purchased at a cost of \$101,373.00. There remains \$114,985.00 of grant funds, but the balance needed to purchase the apparatus is \$153,920.00. That means the fire department needs \$38,938.00 to pay for the truck. Mr. Skidmore also said the price will go up \$4,800.00 if the contract is not signed by 3/12/07. The delivery of the truck will be made 10 months after the contract is signed.

Tina Rowe has checked on a low-interest loan and this will not be feasible unless the loan is over \$500,000.00. Mr. Skidmore said the department plans to sell the old truck (1976 model) and hopes to get around \$10,000.00. Mrs. Rowe advised that this item will be considered during the 2007/2008 budget workshop.

8. Water Plant & Distribution System/Sewer Plant & Collection System/Engineering Projects

A. Lane Engineering project(s) update - Jeff Cochran

1. Lee Theater Project - see attached report. Tina Rowe advised Council that the Lee Theater Committee visited the Jetty-Baker Center in Clintwood, Virginia. She distributed photos for Council review. She also advised that per Jeff Cochran's advice, she met with Frank Kibler of Lenowisco regarding applying for a Tobacco Commission grant. Mr. Kibler said he does not think the Town is ready to apply for these funds yet. He suggested the Town seek funding from the Slemp Foundation and private donations first. He also suggested investing \$20,000.00 for an operational feasibility study before applying for Tobacco Commission funding.

Connie P. Nunley said all these studies are whittling away at the money the Town has already secured for the theater renovation. It would be better to actually get something done instead of spending all the funds on paperwork. The Town citizens would be more willing

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to contribute if they can see progress.

C. R. Wynn said he felt the Town should go ahead and apply for the grant rather than trying to “out-guess” the funding agency. Tina Rowe asked Jeff Cochran if he could help the Town put together an application to the Tobacco Commission. He agreed to do so.

2. Slemp Foundation Grant - see attached report
3. Transportation Enhancement Program - Sidewalk project - see attached report
4. Pennington Gap Greenway - see attached report
5. Leeman Field DCR-VOF renovation grant status - see attached report.

Jeff Cochran advised that the bid opening was today and only one bid was received. He recommends the Town re-advertise the bid as currently designed with a deductive alternate for Keith Harless’ suggestion to scale back the project. He also recommended adding \$3000.00 to the task order for advertising. Keith Harless made a Motion to add \$3000.00 to the task order for advertising and Larry Fish seconded the Motion. Vote as follows:

Larry Fish	Aye
Keith Harless	Aye
Connie P. Nunley	Aye
Mike Reuille	Aye
C. R. Wynn	Aye

6. North Kentucky St. & North Johnson St. Projects through VDH - see attached report
7. Telemetry - see attached report

B. Wholesale Water Contracts - Tina Rowe advised Council that the committee needs more time to review the contracts. Mayor Smallwood said this was fine.

9. Town Attorney/Treasurer Reports

A. VDOT land acquisition status - Donnie Williams stated that he received a letter from Mr. Pippin and this should be completed soon.

B. Ordinance review regarding property maintenance - Donnie Williams said he has reviewed the current ordinance and feels the Town has all the authority needed to enforce.

C. Little League Baseball - Mr. Williams said that he is the president of the Lee Co. Little League and he invited Mayor and Council to opening day. March 30, 2007 at 6:00 p.m. will be the announcement of teams and players and the first game will be March 31, 2007.

10. Public Works/Leeman Field/Misc

A. Monthly Report was distributed for review.

B. Broadband Grant - Tina Rowe said the kick-off meeting was held January 23, 2007. The Town has been awarded a \$25,000.00 grant for a broadband needs assessment study. The Committee met today to review RFPs. Design Nine out of Blacksburg, Virginia was chosen to conduct the study.

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C. Dept. of Conservation and Recreation (DCR) - ATV/Recreational Trails Fund - Tina Rowe said there was a meeting held January 24, 2007 with Bob Munsen from DCR. Several agencies such as TVA, Stone Mountain ATV Club, the Department of Forestry and Lee Co. Board of Supervisors were represented and they are very interested in this project. Bob Munson advised Mrs. Rowe last week that CDAC with Virginia Tech will prepare a conceptual plan and storyboards starting June 2007.

D. Planning Grant for Main Street buildings - Tina Rowe advised that she is waiting for K. W. Poore's contract amount before she can proceed with this.

E. Zoning - C. R. Wynn stated that the Committee has tried several times to schedule a meeting without success. Another meeting will be scheduled soon.

F. Leeman Field Happenings/Lease Agreements - Tina Rowe  
Independence Day Celebration - Wednesday, July 4, 2007  
Optimist Club Easter Egg Hunt - March 31, 2007

Mrs. Rowe told Council that more vandalism occurred at Leeman Field during the weekend. Larry Fish suggested locking the gates more.

G. Employee Incentive Program - Tina Rowe said she would like to implement some type of employee incentive program (i.e., Employee of the Month/Quarter). She thought employees could vote for someone and the prize could be a \$25 gift certificate or movie passes, etc. Larry Fish made a Motion to implement an Employee Incentive Program on a 6 months trial basis. The Motion was seconded by C. R. Wynn with vote as follows:

Larry Fish	Aye
Keith Harless	Aye
Connie P. Nunley	Aye
Mike Reuille	Aye
C. R. Wynn	Aye

H. 911 Update - Tina Rowe said they will begin placing signs in the county on March 1<sup>st</sup> and they have 150 days to get them all up.

I. Alltel Tower/Buzzard Problem - Mike Reuille said the buzzards are now gone.

11. Police Department Report was given by Chief Mike Nunley. The new cars will be in and running by mid-March.

12. Council Committee Reports

Mike Reuille said the fire station will need a wider door when they get the new fire truck. It will take about 10 months to get the truck, so there is plenty of time.

C. R. Wynn stated that he had asked Council for permission to get the deeds and easements up to date. It was a fairly costly procedure, but he went all the way back to 1957. Now all the deeds and easements are on file.

13. Larry Fish made a Motion to approve the bills paid and to be paid. Connie P. Nunley seconded the Motion with vote as follows:

Larry Fish	Aye
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Keith Harless	Aye
Connie P. Nunley	Aye
Mike Reuille	Aye
C. R. Wynn	Aye

14. At 7:55 p.m., Connie P. Nunley made a Motion to go into Closed Session pursuant to Va. Code Section 2.2-3711A7 to discuss potential litigation within the locality. The Motion was seconded by Larry Fish with vote as follows:

Larry Fish	Aye
Keith Harless	Aye
Connie P. Nunley	Aye
Mike Reuille	Aye
C. R. Wynn	Aye

Larry Fish made a Motion to reconvene regular session at 8:18 p.m. and C. R. Wynn seconded the Motion. Vote as follows:

Larry Fish	Aye
Keith Harless	Aye
Connie P. Nunley	Aye
Mike Reuille	Aye
C. R. Wynn	Aye

Roll call was taken to verify that nothing was discussed in closed session other than the issue stated:

Larry Fish	Aye
Keith Harless	Aye
Connie P. Nunley	Aye
Mike Reuille	Aye
C. R. Wynn	Aye

15. At 8:18 p.m., a Motion was made by C. R. Wynn to go into Closed Session pursuant to Va. Code Section 2.2-3711A1 for discussion, consideration, or interviews of prospective candidates for employment and assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of employees. Larry Fish seconded the Motion with vote as follows:

Larry Fish	Aye
Keith Harless	Aye
Connie P. Nunley	Aye
Mike Reuille	Aye
C. R. Wynn	Aye

C. R. Wynn made a Motion to reconvene regular session at 8:45 p.m. and Mike Reuille seconded the Motion. Vote as follows:

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Larry Fish	Aye
Keith Harless	Aye
Connie P. Nunley	Aye
Mike Reuille	Aye
C. R. Wynn	Aye

Roll call was taken to verify that nothing was discussed in closed session other than the issue stated:

Larry Fish	Aye
Keith Harless	Aye
Connie P. Nunley	Aye
Mike Reuille	Aye
C. R. Wynn	Aye

C. R. Wynn made a Motion to get copies of the complete pay scales from the towns of Big Stone Gap, Clintwood, Coeburn and Jonesville for review at the March Council Meeting. Mike Reuille seconded the Motion with vote as follows:

Larry Fish	Aye
Keith Harless	Aye
Connie P. Nunley	Aye
Mike Reuille	Aye
C. R. Wynn	Aye

15. A Motion to adjourn was made by Mike Reuille and seconded by C. R. Wynn. Vote as follows:

Larry Fish	Aye
Keith Harless	Aye
Connie P. Nunley	Aye
Mike Reuille	Aye
C. R. Wynn	Aye

Time of adjournment: 8:50 p.m.

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MAYOR JIMMY V. SMALLWOOD

ATTEST:

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ANGELA K. O'DELL, TOWN CLERK

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